

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



To FIG affiliated National Federations

2025-2028 International Judges' Course (XVI Cycle) Baku, Azerbaijan (AZE) January 27 – February 01, 2025

Dear President,

The international judges' course will be conducted by the designated TC member(s) or expert(s) and will be organized in accordance with the following FIG rules in force:

- FIG respective disciplines' Code of Points 2025-2028
- FIG General Judges' Rules
- FIG disciplines' Specific Judges' Rules
- FIG Statutes
- FIG Technical Regulations

DISCIPLINE	Trampoline Gymnastics
HOST CONTINENTAL UNION	European Gymnastics <u>Contact person:</u> Lisa Worthmann, General Director Avenue de la Gare 12 1003 Lausanne - Switzerland Tel: +41.21.613.10.22 / Mobile : + 41.78.850.97.14 lworthmann@europeangymnastics.com www.europeangymnastics.com
HOST NATIONAL FEDERATION	Azerbaijan Gymnastics Federation Contact person: Shafiga Yolchuyeva MGA – Milli Gimnastika Arenası (National Gymnastics Arena) 178 Heydar Aliyev Avenue AZ1029, Baku, Azerbaijan Tel: +99412 493 30 11 / Mob: +99450 591 91 22 E-mail: administration@agf.az Website: www.agf.az
FIG	FIG (Fédération Internationale de Gymnastique) Avenue de la Gare 12A CH - 1001 Lausanne - Switzerland Tel: +41 (0)21 321 55 10 Website: https://www.gymnastics.sport Contact Person <ul style="list-style-type: none">• TRA – Rui Vinagre: rvinagre@fig-gymnastics.org
LOCATION	Baku, Azerbaijan
DATE	From January 27 to February 01, 2025
COURSE VENUE LOCATION	Baku Marriott Boulevard Hotel 5* Baku White City, Khagani Rustamov Street 4C, Khatai District, Baku, Azerbaijan, AZ1010 Website: www.boulevardhotelbaku.com

SCHEDULE

The expected schedule below must be considered for the participants.

TRA:

Date	Agenda
27.01.2025	Arrival of participants
28.01.2025	Course/ Exam
29.01.2025	Course/ Exam
30.01.2025	Course
31.01.2025	Exam
01.02.2025	Departure of participants / FIG experts / TC

HOTEL



Baku Marriott Hotel Boulevard 5* - Course venue

Address: Baku White City, Khagani Rustamov street 4C, Khatai District, Baku, Azerbaijan, AZ1010

Tel: +99412 310 00 10

Website: www.boulevardhotelbaku.com

Distances

Airport – 25 km (29 min. drive)

The costs per participant in **TRA** course (*January 27 – February 01, 2025*), including accommodation with full board for 5 nights and other organizational costs are:

In single room	EUR 1475
In twin room	EUR 1213

Those delegations searching for low-cost hotel are offered **Sport Plaza Hotel & Apartments**.



Sport Plaza Hotel & Apartments 3* (low cost)

115 Heydar Aliyev Avenue, Building 187 C, Baku AZ1029

Tel: +99412 565 05 55

Website: www.sportplaza.org

This sport hotel located within the area of the Athletes` Village used during the Baku 2015 First European Games, offers rooms like at the Olympic Village standard with single and twin occupancy with separate and shared bathroom.

Distances

Airport – 17,5 km (18 min. drive)

Course venue – Baku Marriott by Boulevard – 8,1 km (11 min. drive)

The costs per participant in **TRA** course (*January 27 – February 01, 2025*), including accommodation with full board for 5 nights, and other organizational costs are:

In single room	EUR 795
In twin room with separate bathroom	EUR 695
In twin room with shared bathroom	EUR 670

FIG non-refundable registration fee of EUR 160.- will be charged for each participant.

While the Accommodation information must be submitted to the LOC via administration@agf.az by **15 December 2024** at the very latest, the Hotel rooms will be allocated on a “first come, first served” basis.

100% of the total accommodation and the FIG registration fees payment shall be transferred to the LOC bank account (see bank account section) by **26 December 2024**.

Those Federations which do not wish to use the offered accommodation packages and to reserve rooms through the LOC, will not be provided with local transport. However, those delegations should pay the course fee in the amount of 280 EUR.

AIRPORT	<p>The LOC will meet and see of the official members of the delegations at Heydar Aliyev International Airport (GYD) in Baku, provided that their accommodation was booked through the Organizing Committee.</p> <p>The Travel details must be submitted to the LOC via email (administration@agf.az) by December 15, 2024.</p>
TRANSPORTATION	<p>The costs for all transportation (international and within the course country) are at the participant’s or their national federation’s own expense.</p> <p>LOC will meet and see of the official members of the delegations at Heydar Aliyev International Airport (GYD), bus or railway station in Baku. Those federations` representatives choosing Sport Plaza will also be provided with local transportation</p>

	on a daily basis.								
VISA	In case a candidate needs a visa for Azerbaijan , please contact: Ms. Shafiga Yolchuyeva (administration@aqf.az), no later than 15 December 2024 .								
PARTICIPANTS' REQUIREMENTS	Please see point 2.4 Conditions of Participation of the FIG General Judges' Rules								
REGISTRATION	Registrations for candidates can only be made by FIG affiliated National Federations in good standing, via the FIG online database system , respecting the dates mentioned as follows: Closing of registrations: 15.12.2024 23h59 CET								
PARTICIPATION	Participation quotas by National Federation: <table border="1"> <thead> <tr> <th>Discipline</th> <th>Maximum number of participants</th> <th>Maximum participants per NF</th> <th>For details (reserves, etc), see:</th> </tr> </thead> <tbody> <tr> <td>TRA</td> <td>125</td> <td>10</td> <td>TRA Specific Judges Rules</td> </tr> </tbody> </table>	Discipline	Maximum number of participants	Maximum participants per NF	For details (reserves, etc), see:	TRA	125	10	TRA Specific Judges Rules
Discipline	Maximum number of participants	Maximum participants per NF	For details (reserves, etc), see:						
TRA	125	10	TRA Specific Judges Rules						
COURSES' LANGUAGE	The courses will be held in English. Private translators are not allowed. The Continental Unions will provide translation as follows. LOC will offer translation into Russian, Spanish and French.								
COURSE PROGRAMME	The final programme of each course will be published on the FIG website in the course's page.								
EXAMINATION	Please see FIG specific judges' rules for TRA .								
MATERIAL FOR THE EXAMINATION	Authorized examination material will be communicated together with the publication of the final course programme on the FIG Website, in the "Event Files" section of each course. Each participating judge is kindly requested to carefully study this document as it provides important information on the conduct of the exams and the authorized material for the examination. Every judge is responsible to bring his / her own computer, tablet; otherwise he / she will not be able to take the examination. Electronic devices to talk, transmit or receive messages are not allowed!								
EXAMINATION RESULTS	No examination results will be communicated at the end of the course. All examination results and Categories will be sent by FIG to the participating National Member Federations concerned as soon as possible through the FIG Database.								
INSURANCE	FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG TR foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation. Basic insurance (illness, accident and repatriation) in the country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance. Please also refer to the IMSSA documents for additional information regarding the FIG IMSSA insurance for candidates. No extra activities will be organized in conjunction with the judges' course.								

FINANCIAL PROVISIONS	<u>The course and registration fees will have to be paid by each candidate as follows:</u>		
	Currency shall be in either Euro (EUR).		
		Non-Refundable FIG Registration fee	Course fee
	TRA	EUR 160.-	EUR 80.- per participant (regardless of participation in both TRA courses)
CANCELATION POLICY	Rooms cancelled after December 26, 2024 will be subject to a cancellation fee of 100% of the total accommodation cost.		
PAYMENT AND BANK ACCOUNT INFORMATION	<p>All payments (Full board accommodation and FIG registration fee) must be made to the host federation:</p> <p>Beneficiary: Azerbaijan Gymnastics Federation Beneficiary's account: AZ75PAHA38190EURHC0190012035 Bank: "PASHA Bank", Baku, Azerbaijan SWIFT: PAHAAZ22 Correspondent: Raiffeisen Bank International AG Account with Institution: Am Stadtpark 9, 1030 Vienna Correspondent account: 1-55.081.095 SWIFT BIC: RZBAATWW</p> <p>Each participating member Federation is kindly requested to integrate the payment's purpose as follows: TRA International Courses 2025 The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>		

Sincerely Yours,

Baku, 29.11.2024

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Place and date



Stamp

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Nurlana Mammadzada
AGF Secretary General