



CZECH AEROBIC OPEN 2025
PRAGUE, CZECH REPUBLIC
24th – 27st April, 2025



DIRECTIVES

Event ID: 17995

Dear FIG affiliated Member Federation,

The Czech Gymnastics Federation has the pleasure to invite your Federation to participate in the aforementioned official FIG International Event.

| | |
|-----------------------------------|---|
| DISCIPLINE | Aerobic Gymnastics |
| HOST FEDERATION | Czech Gymnastics Federation Zatopkova 100/2, 160 17 Praha 6 Phone: +420 242 429 260, Mobil: +420 739 300 960 Email: cgf@gymfed.cz Website: http://www.gymfed.cz |
| LOCAL ORGANIZING COMMITTEE | Czech Gymnastics Federation Zatopkova 100/2, 160 17 Praha 6 Contact person: Mrs. Tereza Kočová Phone: +420 775 664 295 Email: kocova@gymfed.cz Website: http://www.gymfed.cz |
| LOCATION | PRAGUE, the Czech Republic |
| DATE | From 24th to 27st April, 2025 |
| VENUE | Sportovní centrum Řepy Na Chobotě 1420/16 163 00 Praha 6, Řepy Phone: +420 222 204 103 Email: info@sc-repy.cz Website: www.sc-repy.cz |
| APPARATUS SUPPLIER | Please refer to the attached apparatus list |
| RULES AND REGULATIONS | The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives: <ul style="list-style-type: none">• Statutes• Code of Ethics• Code of Conduct• Technical Regulations• Code of Discipline• Code of Points and relevant Newsletters• General Judges' Rules• Specific Judges' Rules• Anti-Doping Rules• Licence rules (except for non competitive events)• FIG Framework for Safeguarding Athletes and other Participants from Harassment and abuse in Sport during Events• FIG Medical Guidelines for FIG Competitions and Events• Media Rules• Apparatus Norms• Rules for Sanctioning (approval) of International Events• Advertising and Publicity Rules |

| | | | | | | | | | | |
|-------------------------------|---|-----------------------------|--------------------------------------|-----------------------------|--------------------------|---------------------------------------|-----------------------------|--------------------------|------------------------------------|----------------------------|
| | <ul style="list-style-type: none"> Regulations for Award Ceremonies and subsequent decisions of the FIG Executive Committee | | | | | | | | | |
| FEDERATIONS INVITED | The Organizing Member Federation will invite all FIG Member Federations in good standing. | | | | | | | | | |
| AGE LIMITS | Junior & Seniors, as per FIG technical regulations All gymnasts must have an FIG licence valid until the end of the event. | | | | | | | | | |
| CATEGORIES | Junior, Seniors: IW / IM / MP / TR / GR | | | | | | | | | |
| JUDGES AND JURIES | <p>All judges must have a current valid FIG brevet at the time of the event, for the respective discipline.</p> <p>Each participating federation must send at least 1 FIG judge. Failure to do so, will result in a fine of 500 € to be paid to the LOC until the Nominative Registration (28th March, 2025).</p> <p>The number of Judge's panels may be decided by the Organizing Member Federation depending on the number of participating competitors and judges. The Juries will be set by a draw for the judges present at the event. The priority will be given to the judges of the highest category.</p> | | | | | | | | | |
| REGISTRATION DEADLINES | <table border="1"> <tr> <td>Provisional registration</td> <td>24th January, 2025</td> <td>3 months prior to the event</td> </tr> <tr> <td>Definitive registration:</td> <td>28th February, 2025</td> <td>2 months prior to the event</td> </tr> <tr> <td>Nominative registration:</td> <td>28th March, 2025</td> <td>1 month prior to the event</td> </tr> </table> | Provisional registration | 24th January, 2025 | 3 months prior to the event | Definitive registration: | 28th February, 2025 | 2 months prior to the event | Nominative registration: | 28th March, 2025 | 1 month prior to the event |
| Provisional registration | 24th January, 2025 | 3 months prior to the event | | | | | | | | |
| Definitive registration: | 28th February, 2025 | 2 months prior to the event | | | | | | | | |
| Nominative registration: | 28th March, 2025 | 1 month prior to the event | | | | | | | | |
| ENTRY FEES | <p>The Entry fees for the different categories are as follows:</p> <p>Accommodated via the LOC: IW & IM: 30 € / MP 40 € / TR: 50 € / GR: 60 €</p> <p>Accommodation not via the LOC: IW & IM: 60 € / MP 80 € / TR: 120 € / GR: 200 €</p> <p>100% of the Entry fee must be paid to the bank account of the Czech Gymnastics Federation on 27th February, 2025 at the latest (the deadline for the Definitive Entry). All entry fees are not refundable.</p> | | | | | | | | | |
| ACCREDITATION | <p>The accreditation will take place at the venue "SC - Řepy" upon arrival of the delegations for the training on 24th of April. The accreditations will be handed to the Head of delegation. Detailed information about the accreditation procedure will be given with the Work Plan that will be distributed to all participating Federations on 10th April, 2025 at the latest.</p> <p>In addition, the LOC will distribute information regarding the gymnasts' safeguarding plan.</p> | | | | | | | | | |
| EVENT FORMAT | <p>The competition consists of Qualifications and Finals in Age Groups (SEN, JUN) and all categories.</p> <p>QUALIFICATIONS: The maximum number of units per category and nation in each Age Group category is 6, except for the organizing federation.</p> <p>FINALS: The top 6 (six) competitors from the Qualification in each Age Groups (SEN, JUN) and category (IW, IM, MP, TR, GR) will take part in the Finals (maximum two per category and nation) plus 3 (three) competitors from organizing Federation in each category if they are not qualified to the finals.</p> | | | | | | | | | |
| PROVISIONAL SCHEDULE | <p>Wednesday, 23rd April 2025 <i>Arrival of delegations</i></p> <p>Thursday, 24th April 2025 <i>Accreditation, Training possibility, Orientation meeting, Judges meeting</i> <i>Qualification</i></p> <p>Friday, 25th April 2025 <i>Training possibility, Judges Meeting</i> <i>Qualification</i></p> <p>Saturday, 26th April 2025 <i>Training possibility, Judges Meeting</i> <i>Qualification</i></p> | | | | | | | | | |

| | |
|-------------------------------------|--|
| | <p>Sunday, 27th April 2025 <i>Training possibility, Judges Meeting Finals</i></p> <p>Monday, 28th April 2025 <i>Departure of delegations</i></p> <p><i>Detailed schedule will be made after the definitive registration.</i></p> |
| EVENT MANAGER | <p>Mrs. Tereza Kočová Phone: +420 775 664 295, Email: kocova@gymfed.cz</p> |
| MEDICAL SERVICES | <p>During all days (training and competition) official medical persons will be present in the training and competition halls.</p> |
| VISA | <p>Please verify immediately with your travel agent or the Czech Republic Embassy or Consulate in your country if a visa is required for your travel to the Czech Republic. The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before 28th February, 2025 to the Czech Gymnastics Federation. The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p> |
| INSURANCE | <p>The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation. Basic insurance (sickness, accident and repatriation) in your country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance. Please also refer to https://www.gymnastics.sport/site/pages/medical-insurance.php for additional information regarding the FIG IMSSA insurance for Athletes and Judges. The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance. The LOC will subsequently offer insurance at the Federations own charge. Information about the cost of the insurance will be given with the Work plan.</p> |
| SAFEGUARDING | <p>From the official event day of arrival until the official day of departure, participants (gymnasts, coaches, judges and any other delegation members) have the possibility to contact by phone or e-mail the LOC Safeguarding Officer in case of harassment and abuse of any type or if they are worried and do not feel comfortable. The information regarding the LOC Safeguarding Officer will be communicated upon arrival of the delegations on site. In addition, posters of the “10 Golden Rules of Gymnastics”, the FIG campaign to raise awareness about youth protection in Gymnastics, will have to be displayed in several locations, including training and warm-up halls and public zones.</p> |
| INTERNATIONAL TRANSPORTATION | <p>The invited participating federations must pay for the travel costs of their delegation members. The Travel Schedule Form must be returned to the LOC by 28th March, 2025. If person from one delegation/Federation are arriving and departing with different flights, please fill in separate travel forms for each group of persons and indicate on the travel form the exact number of persons.</p> |
| LOCAL TRANSPORTATION | <p>The LOC only ensure the Local Transportation free of charge between the hotels and the hall of the competition to the participants who booked the accommodation by the LOC. The LOC may provide transportation to all delegation members, who have booked their accommodation through the LOC, from the Prague Václav Havel Airport, Prague Railway Stations and Prague Florenc Bus Station to their hotel and back on the official arrival and departure days to the hotel and back for 20 € per person.</p> |

| | |
|--------------------------|---|
| | <p>The invited participating federations must pay for the transportation expenses of their delegation members until 28th March, 2025.</p> |
| ACCOMMODATION | <p>Hotel Pyramida **** Bělohorská 24, 169 01 Praha 6 Web: https://www.orea.cz/hotel-pyramida The costs per room/night are as follows: 120 € (Single room, including breakfast) 140 € (Double room, including breakfast) 180 € (Triple room, including breakfast) 240 € (Quadruple room, including breakfast)</p> <p>Hotel Golf **** Plzeňská 103, 150 00, Prague 5 Web: https://www.hotel-golf.cz/ The costs per room/night are as follows: 100 € (Single room, including breakfast) 120 € (Double room, including breakfast) 140 € (Triple room, including breakfast)</p> <p>SKY hotel Prague *** Ztracená 737/1a, 161 00, Praha 6 Web: https://www.skyhotelprague.cz/cs/ 110 € (Single room, including breakfast) 140 € (Double room, including breakfast) 240 € (Triple room, including breakfast) 250 € (Quadruple room, including breakfast)</p> <p>Hotel Energie *** Plzeňská 276, 150 00 Praha 5 Web: https://www.hotelenergie.cz/homepage/1 The costs per room/night are as follows: 80 € (Single room, including breakfast) 90 € (Double room, including breakfast) 120 € (Triple room, including breakfast) 150 € (Quadruple room, including breakfast)</p> <p>Hotel rooms will be allocated on a “first come, first serve” basis.</p> <p>The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the LOC by 28th February, 2025 at the very latest, the Hotel rooms will be allocated on a “first come, first serve” basis. You can “pre-book” your accommodation in the Provisional Accommodation form no later than 24th January, 2025.</p> <p>The invited participating federations must pay for the accommodation expenses of their delegation members. 50 % of the payment: 28th February, 2025 100 % of the payment: 28th March, 2025</p> |
| MEALS | <p>Lunch: 20 € (at the competition venue) Dinner: Only possible at the hotel Golf (20 €) and Pyramida (25 €). The invited participating federations must pay for the meal’s expenses of their delegation members. The 100% costs of the meals must be paid to the LOC by 28th March, 2025.</p> <p>FINAL BANQUET (dinner included) There will be tickets for the Final Banquet available at the entry cost of 35 EUR/person. The tickets for the Final Banquet must be paid to the LOC until 28th March, 2025. Tickets for the Final Banquet are not refundable.</p> |
| CANCELTION POLICY | <p>In case of room cancellations until 28th February, 2025, the LOC will refund 100% of already paid accommodation costs.</p> |

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|--------------------------|--------------------------------------|--------------------------------|--------------------------------------|-------------------------|---------------------------------------|-------------------------|------------------------------------|--------------------|---------------------------------------|-------------------------------|------------------------------------|------------|------------------------------------|-------------|------------------------------------|-------------------|---------------------------------------|--|---------------------------------------|---|------------------------------------|----------------------------|------------------------------------|--------------------------|---------------------------------------|---------------------------------------|---------------------------------------|------------------------|------------------------------------|
| | <p>In case of room cancellations until 28th March, 2025, the LOC will refund 50% of already paid accommodation costs.</p> <p>In case of room and meals cancellations after 28th March, 2025, no claims of refunds will be accepted.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| BANK ACCOUNT INFORMATION | <p>Account Name: CESKA GYMNASTICKA FEDERACE Bank Name: MONETA MONEY BANK a.s. Bank Address: Vitezne namesti 577/2, 160 00 Praha 6 Account Nr.: 261042911/0600 IBAN: CZ33 0600 0000 0002 6104 2911 BIC: AGBACZPP</p> <p>Each participating member Federation is kindly requested to integrate the payment's purpose as follows: CZECH AER OPEN The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| MARKETING MEDIA | <p>FIG advertising and publicity norms must be respected.</p> <p>The Media Officer of the Czech Gymnastics Federation will be present. Email: cgf@gymfed.cz</p> <p>The national and local media will report the event. TV broadcast will be provided as well. More information at www.gymfed.cz</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SOCIAL MEDIA | <p>https://www.facebook.com/CeskaGymnastickaFederace https://www.instagram.com/czechgymnasticsfederation/?hl=cs https://www.gymtv.cz/ https://www.instagram.com/czechaerobicopen/?hl=cs</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| DEADLINES | <p>The forms should be sent to the LOC and the Czech Gymnastics Federation as specified below within the respective deadlines. The LOC and the Czech Gymnastics Federation: cgf@gymfed.cz</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SUMMARY | <table border="1"> <tr> <td>Provisional Registration</td> <td>24th January, 2025</td> </tr> <tr> <td>Provisional Accommodation Form</td> <td>24th January, 2025</td> </tr> <tr> <td>Definitive Registration</td> <td>28th February, 2025</td> </tr> <tr> <td>Nominative Registration</td> <td>28th March, 2025</td> </tr> <tr> <td>Accommodation Form</td> <td>28th February, 2025</td> </tr> <tr> <td>Nominative Accommodation Form</td> <td>28th March, 2025</td> </tr> <tr> <td>Meals Form</td> <td>28th March, 2025</td> </tr> <tr> <td>Travel Form</td> <td>28th March, 2025</td> </tr> <tr> <td>Visa Request Form</td> <td>28th February, 2025</td> </tr> <tr> <td>Payment of the 50% Accommodation Costs</td> <td>28th February, 2025</td> </tr> <tr> <td>Payment of the 100% Accommodation Costs</td> <td>28th March, 2025</td> </tr> <tr> <td>Payment of the Meals Costs</td> <td>28th March, 2025</td> </tr> <tr> <td>Payment of the Entry Fee</td> <td>28th February, 2025</td> </tr> <tr> <td>Payment of the fine for missing judge</td> <td>28th February, 2025</td> </tr> <tr> <td>Banquet and meals form</td> <td>28th March, 2025</td> </tr> </table> | Provisional Registration | 24th January, 2025 | Provisional Accommodation Form | 24th January, 2025 | Definitive Registration | 28th February, 2025 | Nominative Registration | 28th March, 2025 | Accommodation Form | 28th February, 2025 | Nominative Accommodation Form | 28th March, 2025 | Meals Form | 28th March, 2025 | Travel Form | 28th March, 2025 | Visa Request Form | 28th February, 2025 | Payment of the 50% Accommodation Costs | 28th February, 2025 | Payment of the 100% Accommodation Costs | 28th March, 2025 | Payment of the Meals Costs | 28th March, 2025 | Payment of the Entry Fee | 28th February, 2025 | Payment of the fine for missing judge | 28th February, 2025 | Banquet and meals form | 28th March, 2025 |
| Provisional Registration | 24th January, 2025 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Provisional Accommodation Form | 24th January, 2025 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Definitive Registration | 28th February, 2025 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Nominative Registration | 28th March, 2025 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Accommodation Form | 28th February, 2025 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Nominative Accommodation Form | 28th March, 2025 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Meals Form | 28th March, 2025 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Travel Form | 28th March, 2025 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Visa Request Form | 28th February, 2025 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Payment of the 50% Accommodation Costs | 28th February, 2025 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Payment of the 100% Accommodation Costs | 28th March, 2025 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Payment of the Meals Costs | 28th March, 2025 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Payment of the Entry Fee | 28th February, 2025 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Payment of the fine for missing judge | 28th February, 2025 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Banquet and meals form | 28th March, 2025 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ADDITIONAL INFORMATION | <p>An International event for: Senior – AD (not sanctioned) Junior – AD (not sanctioned) Age Group, ND (not sanctioned) – IW / IM / MP / TR / GR / AD NG (not sanctioned) – IW / IM / MP / TR / GR</p> <p>Age limits: NG: 6-8 years, ND: 9-11 years, Age Group: 12-14 years</p> <p>Entry fee for cat. DA:</p> <p>With an accommodation via LOC: 80 € Without an accommodation via LOC: 240 €</p> <p>Delegations have to prove the age of the gymnasts (FIG licence, national licence, passport, personal ID, insurance, etc.), if requested by LOC.</p> <p>For AG, ND, NG Competition only:</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

- There will be no qualification in age group NG.
- Judges: For AG, ND, NG Competition national judges with highest national category may be also accepted. The LOC may require the proof of the national judging brevet or ask respective NF for confirmation the national category.

Conditions, number of units, deadlines and prices are the same as for the Seniors and Juniors.

Detailed information about the program, schedules and organization of the event will be given to the Work Plan and will be send to all participating Federations after the nominative registration deadline, 10th April, 2025 at the latest.

The Start list will be distributed to all participating Federations together with the Work Plan.

If you have any questions, please don't hesitate to contact us.
Looking forward to welcome you to the **Czech Aerobic Open 2025**.
Sincerely Yours,



Signature of the Secretary General
of the Czech Gymnastics Federation

Mr. Roman Slavík

Prague 09.12.2024