



DIRECTIVES

Event ID: 17995 Update 13.02.2025 EVENT FORMAT

Dear FIG affiliated Member Federation,

The Czech Gymnastics Federation has the pleasure to invite your Federation to participate in the aforementioned official FIG International Event.

DISCIPLINE	Aerobic Gymnastics		
HOST FEDERATION	Czech Gymnastics Federation		
	Zatopkova 100/2, 160 17 Praha 6		
	Phone: +420 242 429 260, Mobil: +420 739 300 960		
	Email: cgf@gymfed.cz		
	Website: http://www.gymfed.cz		
LOCAL	Czech Gymnastics Federation		
ORGANIZING	Zatopkova 100/2, 160 17 Praha 6		
COMMITTEE			
	Contact person:		
	Mrs. Tereza Kočová		
	Phone: +420 775 664 295		
	Email: <u>kocova@gymfed.cz</u>		
	Website: http://www.gymfed.cz		
LOCATION	PRAGUE, the Czech Republic		
DATE	From 24 th to 27 st April, 2025		
VENUE	Sportovní centrum Řepy		
	Na Chobotě 1420/16		
	163 00 Praha 6, Řepy		
	Phone: +420 222 204 103		
	Email: <u>info@sc-repy.cz</u>		
	Website: <u>www.sc-repy.cz</u>		
APPARATUS	Please refer to the attached apparatus list		
SUPPLIER			
RULES AND	The event will be organized under the following FIG rules, as valid in the year		
REGULATIONS	of the event, except for any deviation mentioned in these directives:		
	Statutes		
	Code of Ethics		
	Code of Conduct		
	Technical Regulations		
	Code of Discipline		
	 Code of Points and relevant Newsletters 		
	General Judges' Rules		
	Specific Judges' Rules		
	Anti-Doping Rules		
	Licence rules (except for non competitive events)		
	• FIG Framework for Safeguarding Athletes and other Participants from		
	Harassment and abuse in Sport during Events		
	 FIG Medical Guidelines for FIG Competitions and Events 		
	 Media Rules 		

	Apparatus Norms			
	Rules for Sanctioning (approval) of International Events			
	Advertising and Publicity Rules			
	Regulations for Award Ceremonies and subsequent desisions of the EVC Executive Committee			
FEDERATIONS	and subsequent decisions of the FIG Executive Committee The Organizing Member Federation will invite all FIG Member Federations			
INVITED	in good standing.			
AGE LIMITS	Junior & Seniors, as per FIG technical regulations			
	All gymnasts must have an FIG licence valid until the end of the event.			
CATEGORIES	Junior, Seniors: IW / IM / MP / TR / GR			
JUDGES AND	All judges must have a current valid FIG brevet at the time of the event,			
JURIES	for the respective discipline.			
	Each participating federation must send at least 1 FIG judge. Failure to do so,			
	will result in a fine of 500 € to be paid to the LOC until the Nominative Registration (28 th March, 2025)			
	Registration (28 th March, 2025).			
	The number of Judge's panels may be decided by the Organizing Member Federation depending on the number of participating competitors and judges.			
	The Juries will be set by a draw for the judges present at the event.			
	The priority will be given to the judges of the highest category.			
REGISTRATION	Provisional registration 24 th January, 2025 3 months prior to the event			
DEADLINES	Definitive registration: 28th February, 2025 2 months prior to the event			
	Nominative registration: 28th March, 2025 1 month prior to the event			
ENTRY FEES	The Entry fees for the different categories are as follows:			
	Assessment dated via the LOC:			
	Accommodated via the LOC: IW & IM: 30 € / MP 40 € / TR: 50 € / GR: 60 €			
	Accommodation not via the LOC:			
	IW & IM: 60 € / MP 80 € / TR: 120 € / GR: 200 €			
	100% of the Entry fee must be paid to the bank account of the Czech			
	Gymnastics Federation on 27 th February, 2025 at the latest (the deadline for			
	the Definitive Entry).			
ACCREDITATION	All entry fees are not refundable. The accreditation will take place at the venue "SC - Řepy" upon arrival of the			
AGONEDITATION	delegations for the training on 24 th of April. The accreditations will be handed			
	to the Head of delegation. Detailed information about the accreditation			
	procedure will be given with the Work Plan that will be distributed to all			
	participating Federations on 10 th April, 2025 at the latest.			
	In addition, the LOC will distribute information regarding the gymnasts'			
	safeguarding plan.			
EVENT FORMAT	The competition consists of Qualifications and Finals in Age Groups (SEN,			
	JUN) and all categories.			
	QUALIFICATIONS:			
	The maximum number of units per category and nation in each Age			
	Group category is 6, except for the organizing federation.			
	FINALS:			
	The top 8 (eight) competitors from the Qualification in each Age Groups (SEN,			
	JUN) and category (IW, IM, MP, TR, GR) will take part in the Finals (maximum two per category and nation) plus 3 (three) competitors from organizing			
	Federation in each category if they are not qualified to the finals.			
PROVISIONAL	Wednesday, 23 rd April 2025			
SCHEDULE	Arrival of delegations			
	Thursday, 24 th April 2025			
	Accreditation, Training possibility, Orientation meeting, Judges meeting			
	Qualification			
	Friday, 25 th April 2025 Training possibility, Judges Meeting			

	Qualification			
	Saturday, 26 th April 2025			
	Training possibility, Judges Meeting			
	Qualification			
	Sunday, 27 th April 2025			
	Training possibility, Judges Meeting			
	Finals			
	Monday, 28 th April 2025			
	Departure of delegations			
	Detailed schedule will be made after the definitive registration.			
EVENT MANAGER	Mrs. Tereza Kočová			
	Phone: +420 775 664 295, Email: <u>kocova@gymfed.cz</u>			
MEDICAL SERVICES	During all days (training and competition) official medical persons will be			
1//0.4	present in the training and competition halls.			
VISA	Please verify immediately with your travel agent or the Czech Republic			
	Embassy or Consulate in your country if a visa is required for your travel to the Czech Republic. The LOC will be happy to assist each Delegation			
	member with an official invitation letter, provided that the request is made			
	before 28th February, 2025 to the Czech Gymnastics Federation.			
	The request must include the function, full name, gender, date of birth,			
	citizenship and passport number, passport expiry date, the arrival			
	and departure dates of the Delegation Member as well as the city the visa			
	application support letter must be sent to.			
INSURANCE	The Host Federation, the LOC and the FIG will not be held responsible			
	for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are			
	responsible for making their own arrangements to have the necessary valid			
	insurance coverage against illness, accidents and for repatriation for all			
	the members of their Delegation.			
	Basic insurance (sickness, accident and repatriation) in your country of			
	residence is compulsory in order to be able to benefit from coverage by FIG			
	IMSSA subsidiary insurance. Please also refer to			
	https://www.gymnastics.sport/site/pages/medical-insurance.php for additional information regarding the FIG IMSSA insurance for Athletes and Judges			
	The LOC will verify the insurance upon arrival of the delegation members (e.g.			
	cover note or photocopy of the valid policy). Delegation members with			
	insufficient insurance cover must inform the LOC in advance.			
	The LOC will subsequently offer insurance at the Federations own charge.			
	Information about the cost of the insurance will be given with the Work plan.			
SAFEGUARDING	From the official event day of arrival until the official day of departure,			
	participants (gymnasts, coaches, judges and any other delegation members) have the possibility to contact by phone or e-mail the LOC Safeguarding Officer			
	in case of harassment and abuse of any type or if they are worried and do not			
	feel comfortable.			
	The information regarding the LOC Safeguarding Officer will be communicated			
	upon arrival of the delegations on site.			
	In addition, posters of the "10 Golden Rules of Gymnastics", the FIG campaign			
	to raise awareness about youth protection in Gymnastics, will have to be			
	displayed in several locations, including training and warm-up halls and public zones.			
INTERNATIONAL	The invited participating federations must pay for the travel costs of their			
TRANSPORTATION	delegation members. The Travel Schedule Form must be returned to the LOC			
	by 28th March , 2025. If person from one delegation/Federation are arriving and			
	departing with different flights, please fill in separate travel forms for each group			
1.0041	of persons and indicate on the travel form the exact number of persons.			
	The LOC only ensure the Local Transportation free of charge between the			
TRANSPORTATION	hotels and the hall of the competition to the participants who booked the accommodation by the LOC.			
	The LOC may provide transportation to all delegation members, who have			
	booked their accommodation through the LOC, from the Prague Václav Havel			

	Airport, Prague Railway Stations and Prague Florenc Bus Station to their		
	hotel and back on the official arrival and departure days to the hotel and		
	back for 20 € per person.		
	The invited participating federations must pay for the transportation expense		
	of their delegation members until 28th March , 2025 .		
ACCOMMODATION	Hotel Pyramida ****		
	Bělohorská 24, 169 01 Praha 6		
	Web: https://www.orea.cz/hotel-pyramida		
	The costs per room/night are as follows:		
	120 € (Single room, including breakfast)		
	140 € (Double room, including breakfast)		
	180 € (Triple room, including breakfast)		
	240 € (Quadrupple room, including breakfast)		
	Hotel Golf ****		
	Plzeňská 103, 150 00, Prague 5		
	Web: <u>https://www.hotel-golf.cz/</u>		
	The costs per room/night are as follows:		
	100 € (Single room, including breakfast)		
	120 € (Double room, including breakfast)		
	140 € (Triple room, including breakfast)		
	SKY hotel Prague ***		
	Ztracená 737/1a, 161 00, Praha 6		
	Web: https://www.skyhotelprague.cz/cs/		
	110 € (Single room, including breakfast)		
	140 € (Double room, including breakfast)		
	240 € (Triple room, including breakfast)		
	250 € (Quadrupple room, including breakfast)		
	Hotel Energie ***		
	Plzeňská 276, 150 00 Praha 5		
	Web: https://www.hotelenergie.cz/homepage/1		
	The costs per room/night are as follows:		
	80 € (Single room, including breakfast)		
	90 € (Double room, including breakfast)		
	120 € (Triple room, including breakfast)		
	150 € (Quadrupple room, including breakfast)		
	Hotel rooms will be allocated on a "first come, first serve" basis.		
	The prices charged for the hotel rooms will not exceed the usual hotel rates.		
	While the Accommodation Form must be returned to the LOC by 28 th		
	February, 2025 at the very latest, the Hotel rooms will be allocated		
	on a "first come, first serve" basis. You can "pre-book" your accommodation in		
	the Provisional Accommodation form no later than 24th January , 2025 .		
	The invited participating federations must pay for the accommodation		
	expenses of their delegation members.		
	50 % of the payment: 28th February, 2025		
	100 % of the payment: 28th March, 2025		
MEALS	Lunch: 20 € (at the competition venue)		
	Dinner: Only possible at the hotel Golf (20 €) and Pyramida (25 €).		
	The invited participating federations must pay for the meal's expenses		
	of their delegation members.		
	The 100% costs of the meals must be paid to the LOC by 28 th March, 2025.		
	FINAL BANQUET (dinner included) There will be tickets for the Final		
	Banquet available at the entry cost of 35 EUR /person. The tickets for the		
	Final Banquet must be paid to the LOC until 28th March, 2025 . Tickets for the		
	Final Banquet are not refundable.		

CANCELATION POLICY In case of room cancellations until 28 th Pebruary, 2025, the LOC will refund 100% of already paid accommodation costs. In case of room cancellations until 28 th March, 2025, the LOC will refund 50% of already paid accommodation costs. In case of room cancellations until 28 th March, 2025, the LOC will refund 50% of already paid accommodation costs. BANK ACCOUNT INFORMATION In case of room and meals cancellations after 28 th March, 2025, no claims of refunds will be accepted. BANK ACCOUNT INFORMATION CESKA CYMNASTICKA FEDERACE Bank Name: MONETA MONEY BANK a.s. Bank Address: Vitezne namesti 5772, 160 00 Praha 6 Account Nr:: 221042911/0600 IBAN: C233 0600 0000 0002 6104 2911 BIC: AGBAC2PP Each participating member Federation is kindly requested to integrate the payment's purpose as follows: C2ECH AER OPEN The participating defaration is responsible for covering all bank fees in connection with the bank transfers. MEDIA The Media Officer of the C2ech Gymnastics Federation will be provided as well. More information: at www.cymted.c2 The national and local media will report the event. TV broadcast will be provided as well. More information at www.cymted.c2 DEADLINES The LOC and the C2ech Gymnastics Federation as specified below within the respective deadlines. The LOC and the C2ech Gymnastics Federation as specified below within the respective deadlines. The LOC and the C2ech Gymnastics Federation 28 th March, 2025 SUMMARY Provisional Accommodation Form 24 th January, 2025 <tr< th=""><th></th><th></th><th></th><th></th></tr<>							
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Delegations have to prove the age of the gymnasts (FIG licence, national
licence, passport, personal ID, insurance, etc.), if requested by LOC.
For AG, ND, NG Competition only:
 There will be no qualification in age group NG. Judges: For AG, ND, NG Competition national judges with highest national category may be also accepted. The LOC may require the proof of the national judging brevet or ask respective NF for confirmation the national category.
Conditions, number of units, deadlines and prices are the same as for the Seniors and Juniors.
Detailed information about the program, schedules and organization of the event will be given to the Work Plan and will be send to all participating Federations after the nominative registration deadline, 10 th April, 2025 at the latest.
The Start list will be distributed to all participating Federations together with the Work Plan.

If you have any questions, please don't hesitate to contact us. Looking forward to welcome you to the **Czech Aerobic Open 2025.** Sincerely Yours,

Signature of the Secretary General of the Czech Gymnastics Federation Mr. Roman Slavík

Prague 09.12.2024