



ID 17310

**11TH FIG AER GYMNASTICS WORLD AGE GROUP COMPETITIONS
PESARO (ITA)
20-22 September 2024**



AEROPESARO 2024

18TH FIG AEROBIC WORLD CHAMPIONSHIPS

11TH FIG AEROBIC WORLD AGE GROUP COMPETITIONS



WORKPLAN

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FOREWORD

This workplan for the 11th FIG Aerobic Gymnastics World Age Group Competitions (WAGC), where the 1st Junior World Championships (JWCH) is included, in Pesaro to be held from **20th to 22nd September, 2024** has been developed between the FIG Headquarters, the FIG AER-TC and the Local Organising Committee (LOC) in accordance with the following FIG Regulations and Rules (as valid in 2024):

- Statutes
- Code of Ethics
- Code of Conduct
- Technical Regulations (TR)
- Code of Discipline
- AER Code of Points and relevant Newsletters
- General Judges' Rules
- AER Specific Judges' Rules
- Anti-Doping Rules
- Licence rules
- FIG Framework for Safeguarding Athletes and other Participants from Harassment and abuse in Sport during Events
- Medical organization of the FIG competitions and events
- Media Rules
- Apparatus Norms
- Advertising and Publicity Rules
- Regulations for Award Ceremonies
- Accreditation Rules

and subsequent decisions of the FIG Executive Committee and AER Technical Committee

All participating federations commit to respect the FIG Statutes and all FIG Rules and Regulations, especially with regards to the age and nationality of the gymnasts as well as the respective regulations concerning "Insurance" (Art. 11.6 of the TR).

Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices, non-refundable entry fee, etc.) and the LOC will not be allowed to participate in these WAGC.

The official languages of these WAGC will be English. Interpretation from and into any other language must be organized by the Delegations. Announcements will be made in English. This Work Plan is available in English ONLY.

1. FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE (FIG)

Coordinates of the FIG

FIG – Fédération Internationale de Gymnastique

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Website: www.gymnastics.sport

FIG Officials

Jury of Appeal and the Supervisory Board President	Youssef AL-TABBAA
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AER Technical Committee and Superior Jury

TC President	Tammy YAGI-KITAGAWA
TC Vice-president	Jorge FILLON
TC Vice-president	Cristina CASENTINI
TC member	Desislava BOGUSHEVA
TC member	Vladislav OSKNER
TC member	Ana MACANITA
TC member	Maria DE OLIVEIRA POLI

AER Athletes' Representative	Dora HEGYI- DEMETER
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FIG Staff

Sports Manager	Alexandre COLA
Sports Manager	Sylvie MARTINET

Scoring System

Team Leader	Andrea COSTARELLI
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2. LOCAL ORGANIZING COMMITTEE

Coordinates

FEDERAZIONE GINNASTICA ITALIA (ITA)

Contact Person: Ms. Teresa Marinelli

Address : Viale Tiziano 70
00196 Roma, ITALY

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PESARO GYM 2019 SSD ARL

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Tel: +39.0721 283737

E-mail: pesarogym2019@securposta.net



LOC Officials

Local Organizing Committee	
President	Mila DELLA DORA
Vice President	Domenico FALCONE
Executive Director	Marco CADEDDU
Competitions` Director	Silvia TECCHI
Administration	Michela BELOGI
Head of Secretariat and Accreditation	Amarylisz WALCZ
Head of Finance	Giuliano SINIBALDI
Venue Manager and Responsible for the Technical Equipment	Giacomo GIARDINI
Deputy Venue Manager	Alessandro DI PRIOLO
Head of Press and Communication	Daniela MANDUCA
Head of Social Media and Marketing	Silvana CONTE
Official Doctor of the LOC	Marco ALBONETTI
Head of Security	Mauro BACCHIANI
Ceremonies` Director	Fabio GAGGIOLI
Volunteer Work Manager	Cecilia ROSATI
Sport Presentation	Pedro CANHILAS

Transportation Manager	Enrico NICOLELLI
Accommodation and Meals Manager	Amarylisz WALCZ

LOC Office & Sport Information Center (SID)

The LOC Office will be located at the competition venue and will be in operation from 18 September until 22 September 2024.

It will be open approximately 30 minutes before the start of the first training and 30 minutes after the last training / competition session.

The LOC phone number is as follows: +39 346 3673780

Emergency number (out-of-office hours):

- LOC phone number (above)
- **112** (European Emergency number)

No hard copies of any documents (start list, results & other relevant documents) will be available for distribution.

The relevant documents will be distributed electronically via Gym Result scoring system.

All STARTING ORDERS, intermediate RESULTS and the FINAL RESULTS BOOK will be sent ONLY to the official email address of the National Federation (NF) and head of delegation (HD) (or his/her representative). Delegations will be requested to provide the correct email addresses to the LOC upon arrival.

In addition, all the necessary information will be communicated via WhatsApp group (mobile phone numbers of HDs will be collected for this purpose).

3. PROVISIONAL GENERAL SCHEDULE (SUBJECT TO CHANGES)

Date	Event	Location	Start Time	End Time
Tuesday 17 September 2024				
	Official arrival day Accreditations (no training available)	LOC Office	All day All day	
Wednesday 18 September 2024				
	Very latest arrival day for Judges Training and podium training Athletes' portrait photo session Orientation meeting Athletes' meeting Ceremonies rehearsal	Vitrifrigo Arena Vitrifrigo Arena Judges' Room Judges' Room Vitrifrigo Arena	08:00 09:00 10:00 18:15 19:27	19:17 19:17 11:00 19:15 20:27
Thursday 19 September 2024				
	Training and podium training Athletes' portrait photo session D judges' draw Judges' instruction CJP + D Judges' instruction A + E Scoring' system instruction Athletes' meeting	Vitrifrigo Arena Vitrifrigo Arena Judges' Room Judges' Room Judges' Room Vitrifrigo Arena Judges' Room	08:10 09:10 13:30 14:00 16:00 17:30 17:45	19:27 19:27 14:00 15:30 17:00 18:00 18:45
Friday 20 September 2024				
	Judges' briefing and draw Opening 8 counts Qualifications IW Junior - Trio AG Opening ceremony and 8 counts Qualifications IW Junior - Trio AG Qualifications GR Junior - GR AG Qualifications AS Junior - GR AG	Judges' Room Vitrifrigo Arena Vitrifrigo Arena Vitrifrigo Arena Vitrifrigo Arena Vitrifrigo Arena Vitrifrigo Arena	08:45 10:00 10:10 13:15 13:45 17:32 19:04	09:15 10:10 12:20 13:45 17:14 18:58 19:25
Saturday 21 September 2024				
	Judges' briefing and draw Qualifications IM Junior - MP AG Qualifications Trio Junior - IW AG Qualifications MP Junior - AD AG Qualifications AD Junior - IM AG	Judges' Room Vitrifrigo Arena Vitrifrigo Arena Vitrifrigo Arena Vitrifrigo Arena	08:35 10:00 12:10 16:10 18:10	09:40 12:01 15:59 17:50 19:13
Sunday 22 September 2024				
	Judges' briefing and draw Presentation of Nations	Judges' Room Vitrifrigo Arena	08:00 09:05	08:40 09:15
	Finals Age Group category			
	Presentation of the finalists Finals IW AG - IM AG Medal ceremony IW AG - IM AG Presentation of the finalists Finals MP AG Presentation of the finalists Finals TR AG Medal ceremony MP AG - TR AG Presentation of the finalists	Vitrifrigo Arena Vitrifrigo Arena Vitrifrigo Arena Vitrifrigo Arena Vitrifrigo Arena Vitrifrigo Arena Vitrifrigo Arena Vitrifrigo Arena Vitrifrigo Arena	09:15 09:20 10:02 10:14 10:17 10:45 10:48 11:19 11:44	09:20 09:57 10:12 10:17 10:43 10:48 11:14 11:29 11:47

	Finals GR AG	Vitrifrigo Arena	11:47	12:13
	Presentation of the finalists	Vitrifrigo Arena	12:15	12:18
	Finals AD AG	Vitrifrigo Arena	12:18	12:44
	Medal ceremony GR AG - AD AG	Vitrifrigo Arena	12:49	12:59
	Finals Junior World Championships			
	Presentation of the finalists	Vitrifrigo Arena	14:00	14:03
	Finals IW Junior	Vitrifrigo Arena	14:03	14:29
	Presentation of the finalists	Vitrifrigo Arena	14:31	14:34
	Finals IM Junior	Vitrifrigo Arena	14:34	15:00
	Medal ceremony IW Junior - IM Junior	Vitrifrigo Arena	15:05	15:15
	Presentation of the finalists	Vitrifrigo Arena	15:17	15:20
	Finals MP Junior	Vitrifrigo Arena	15:20	15:46
	Presentation of the finalists	Vitrifrigo Arena	15:48	15:51
	Finals TR Junior	Vitrifrigo Arena	15:51	16:17
	Presentation of the finalists	Vitrifrigo Arena	16:19	16:22
	Finals TR Junior	Vitrifrigo Arena	16:22	16:48
	Medal ceremony MP Junior - TR Junior - GR Junior	Vitrifrigo Arena	16:53	17:03
	Presentation of the finalists	Vitrifrigo Arena	17:05	17:08
	Finals AS Junior	Vitrifrigo Arena	17:08	17:24
	Presentation of the finalists	Vitrifrigo Arena	17:26	17:29
	Finals AD Junior	Vitrifrigo Arena	17:29	17:55
	Medal ceremony AS Junior - AD Junior	Vitrifrigo Arena	18:00	18:10
	Farewell including the closing ceremony	Charlie Urban hotel	20:30	23:30
Monday 23 September 2024				
	Official departure of delegations		All day	

**All timings are subject to slight alterations*

4. PARTICIPATION AND SIZE OF THE DELEGATIONS

Participation / Accreditation

Please refer to the directives for details on the participation rights, maximum delegation size, supplementary accreditations, payment procedures and insurance deadlines.

In addition, a list including all medical staff duly approved by the FIG is published on the FIG website. Medical personnel seeking accreditation for these WAGC and who are not on this list must send to the FIG Office (attention Mr. Loïc Vidmer at vidmer@fig-gymnastics.org) a copy of his/her medical certificate/diploma duly translated into English or French and must complete the "FIG Medical Staff – Application Form" which can be downloaded from the FIG database after creating a profile for medical staff, (please refer to the FIG database User instructions available on the FIG administration website) as soon as possible but at the very latest at the deadline of the nominative registration. Without this document, the accreditation of the medical personnel will not be released.

Accreditation Principles

FIG Accreditation Rules have to be strictly respected and applied notably as far as the number of accreditations and transferable access cards (TAC) per federation is concerned. The accreditation identifies individuals in good standing from FIG affiliated federations participating in the event. It indicates and defines individuals' right to access to the different zones as per their functions. All participants and officials are required to wear their accreditation card at all times.

The accreditation is personal, non-transferable and compulsory to access the training and competition halls, the official functions and the transport system of the LOC. Access to the warm-up hall is strictly limited to the gymnasts participating in the specific competition and according to the warm-up schedule, with the appropriate delegation member's TAC. The accreditation card is also necessary to pass the security controls.

Accreditations for the World Championships will not be valid for the World Age Group Competitions.

Any misuse of an accreditation (zone, time, TAC, etc.) will lead to the withdrawal of the accreditation and a fine of CHF 2500.- to the respective federation for each case. Further steps are possible (e.g. case to be submitted to the FIG Gymnastics Ethics Foundation).

In case of lost or stolen accreditation cards, the LOC and the FIG must be informed immediately to block the accreditation. Lost or stolen accreditations may be replaced (except TAC) at the charge of the card holder (refer to the directives for the price).

The accreditation procedure will only be dealt and accepted from delegations by the HD, the Team Manager (TM) or any other person with the Appendix 4 fully filled, stamped and signed by the National Federation President or Secretary General.

Transferable access cards (TAC)

According to FIG Accreditation Rules, coaches will need to present a TAC to access the Competition Area (Field of Play (FoP), Zone 1). HD/TM will need to present a TAC to access the Warm-up Hall (WuH, Zone 3).

The TACs are only transferable within the NF's official delegation and appropriate function. They can only be used in conjunction with the primary accreditation card. All delegations will be allocated a number of Zone 1 and Zone 3 TACs respecting FIG Accreditation Rules.

Lost or stolen transferable cards shall not be replaced.

Media Accreditation

For Media accreditation, please see point 23.

5. NOMINATIVE REGISTRATIONS

On-line Nominative Registrations

Please note that the order in which the nominative entry form is completed is used to determine the place of the gymnasts, pairs, trios and groups for their country and the number in the starting order. Please refer to the drawing of lots (see Appendix 2).

The first gymnasts, pairs, trios and groups submitted will be allocated number 1, the second pairs and trios number 2 and the third gymnasts number 3. **No changes will be allowed.**

Coaches

No coaches will be accepted at these WAGC without a valid coach-sport profile at the deadline of the Nominative Registration. In order to be considered, the coach-sport profile (including all relevant documents) should have been submitted in the FIG Database by **7 August 2024** at the very latest (two weeks prior to the deadline for nominative registration).

Music

The LOC is responsible for complying with the local laws of music copyright, to obtain the broadcast and online rights, and to secure and retain all clearances required with respect to any and all music or sounds played during any phase of the event.

The ClickNClear system will be used at these WAGC to upload the music of all units, to inform on the music data, and to assist NFs to ensure that all music is appropriately licenced for use in competition.

While Appendix 1 of the directives (i.e., the ClickNClear "How To" document) will guide NFs, a dedicated webinar will be made as follows:

This Webinar will take place on **20 August at 13:00 CET (Swiss time) and all federations will be informed accordingly.**

The procedure to be completed by **28 August 2024 23:59 CET** at the very latest can be summarized as follows:

- The link to access the ClickNClear system for these WAGC / JWCH will be sent to all national federations.
- NFs will be required to create an account and add their unit(s).

- NFs will be asked to upload the music for their unit(s)
- NFs will be able to provide a music license agreement and supporting information for each of their unit(s)
- Information will be given to check whether the unit's music has been properly licensed.

For technical support, contact support@clicknclear.com.

During podium training, NFs will be able to verify that the music for their units is correctly played.

Fines

The fines after missing the registration deadlines or after late registrations are as follows (as per the FIG TR, Section 1, Reg. 11.1.2):

Fine after missing the Nominative Registration deadline or after late Nominative Registration	CHF	1'000
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Change of Starts list (please carefully chose the correct event on the online link)

- If a gymnast is injured or falls ill before the arrival at the place of the competition (i.e. in the period after the nominative registration until before the accreditation), they may be replaced by another gymnast (and accredited) upon arrival. The FIG and the LOC must be informed immediately via the [following link](#).
- In the case of injuries or illness between the time of accreditation and 24 hours prior to the beginning of the respective qualifications, the NF is allowed to change accreditations. The injured or ill gymnast must return his/her accreditation and another gymnast may be accredited. The FIG and the LOC must be informed immediately via the [following link](#).
- A gymnast may be replaced up to 60 minutes prior to the beginning of each phase of the competition (with medical certificate verified by the official FIG / LOC medical doctor). The substitute must take exactly the same place as the replaced gymnast. The FIG and the LOC must be informed immediately via the [following link](#).

In all above-mentioned cases, the replacing gymnast will fill the position of the replaced gymnast (in the draw/starting order).

- After 24 hours prior to the beginning of qualification, no accreditations can be changed. The 24-hour period is from the start of the day of the respective qualification.
- If an NF withdraws a gymnast/unit from the qualification round, this place in the starting order will not be taken by the next gymnast from the same NF. E.g. if NED 1 is withdrawn the NED 1 place will remain "empty".

6. VENUE AND HALLS

Competition venue details

For general layout of the offices, seats, training area, warm-up area and FoP, please see Appendix 1. *Please note that the entire venue complex is a non-smoking area.*

7. TRAINING FORMAT AND SCHEDULE

Official Training Schedule

The official training schedules (Appendix 3a, to be provided later) have been structured in groups and subdivisions in accordance with the TR.

Delegations must respect the designated training times and the allocated training halls.

Delegations must also **show respect to the other gymnasts sharing the same floor**.

Detailed competition schedules (Appendix 3b, to be provided later) will be sent shortly after the Nominative Registration deadline in order to respect the 10-minute rules (FIG TR Art 4.3.6).

Changes to the official scheduled training hours will not be accepted and delegations will be responsible for adhering to the official training schedules.

Access to the competition hall and to the training locations will be given only to the members of the delegation and only during their respective training times.

Judges are not allowed to access the training and warm-up halls.

During the training sessions in the training halls, athletes must use their personal 3rd copy of CDs.

Podium Training

The podium training sessions will be held in accordance with the published schedules. During the podium training sessions in the official competition hall, the original music, as uploaded to the ClickNClear platform, will be played.

In order to be well prepared and not lose time, each NF is requested to fill in the attached "Order for training" form via the [following link](#) no later than the accreditation time.

Training for finalists

Training might be available only **for finalists** in the training hall on Saturday 21 September 2024.

More information will be given after the qualification.

8. COMPETITION FORMAT AND SCHEDULE

General Principles

The competition director will be in charge of the competition, warm-up, and training areas. All instructions given must be strictly observed, especially during TV broadcast (i.e. in relation with Kiss & Cry etc.).

During competition on the FoP, gymnasts, coaches and judges are prohibited from using any electronic device to talk, transmit or receive messages (mobile phones, mini-notebooks, computers, smartwatches etc.) or use any camera or video device.

Drawing of lots

Based on the drawing of lots, the starting order in the different categories has been established.

The starting order per gymnasts/units will be according to the nominative registrations made by the NF, where the gymnasts/pairs/groups are written down from 1 to 2 (3 for IW/IM in the junior category).

This starting order will be confirmed after the arrival of the nominative registered gymnasts in Pesaro. At the completion of the qualifications, a list of the qualified gymnasts/units for the finals will be published at SID and in the hotels and will be sent to the HD.

Starting Order

The FIG, in consultation with the TC and the LOC reserves the right to apply minor adjustments to the draw and starting order after the nominative registrations received in order to avoid competition schedules problems.

JUNIOR WORLD CHAMPIONSHIPS

A "FIG Aerobic Gymnastics Junior World Championships" will be conducted as a trial event during these WAGC, as it was approved by the FIG EC in July 2023.

The programme/schedule of the competition will respect the FIG rules, mainly the ages as they are stated in the Technical Regulations.

Conditions to participate in the AER JWCH

Categories: IM / IW / MP / TR / GR / AD / AS

Ages: Junior Category 15-17 years old as per FIG TR

Programme: Qualification and Final

Final: The eight best units from the qualifications will take part in the Finals (max 2 per NF in Individual Men and Individual Women).

In case of a tie at any phase, the WCH Tie-Breaking rules will apply.

9. CEREMONIES

Presentation of nations (8 counts)

The opening performance will take place at competition hall on the official podium **and participation is compulsory for all nations taking part in the event (no gymnasts limitation per country).**

For specific timing, please refer to the general schedule.

Dress code: national tracksuit

Participation in the rehearsal is also compulsory for all nations taking part in the event.

The Nations will be presented by the competitors during 16-counts (two eights).

Further detailed information will be given during the orientation meeting.

Official opening ceremony

The official opening ceremony will take place in the Competition Hall on the official podium **and participation is compulsory for all nations taking part in the event.**

Dress code: national tracksuit

For specific timing, please refer to the general schedule.

Further detailed information will be given during the Orientation Meeting.

Presentation of the finalists:

FIG together with the LOC will make a presentation of the finalists (in all categories and Age Groups).

Presence for all finalists is compulsory.

Timing is already considered in the schedule.

Dress code is competition attire.

More information about meeting point and circulation will be given at the orientation meeting.

Medal ceremonies

The medal ceremonies will be held as per the schedule of this work plan and carried out in accordance with the FIG Regulations for award ceremonies.

The competitors requested to attend the awards ceremonies are:

- all units: ranked 1st to 3rd

The gymnast(s) must be on time for the medal ceremony as advised according to the schedule. A gymnast, a unit or a team who is absent without good reason will be disqualified.

Dress code: national tracksuit

The national flags of the best 3 competitors/units per category will be hoisted and the national anthem of the winner(s) will be played.

Closing ceremony

The closing ceremony will be part of the farewell banquet.

For specific timing, please refer to the general schedule.

10. FIG CERTIFIED EQUIPMENT

Floor supplier: SPIETH Gymnastic Aerobic Floor

Reference number: FIG ID: 254

Step supplier: TAISHAN

Reference number: FIG ID: 691

Only the steps provided by the LOC will be allowed during the trainings and competition.

11. JUDGES' PANELS, SUPERIOR JURY AND JURY OF APPEAL

For all judges draws, please refer to the current version of the TR and the 2022-2024 AER Specific Judges Rules.

The chairs of judges' panels have been communicated to the respective NFs following the draw made on 16 March 2024, in Lausanne (SUI).

- **Panel A:**

CJP: FERENTINO Lefki (GRE)

- **Panel B:**

CJP: DRAGAN Alina (ROU)

D judges (2 per panel) will be drawn on the respective days of competition.

All E- and A- Judges together with the Line, Time and Reserve Judges for the respective qualifications and Finals will be drawn the day of each competition.

In the draw of the judges for the Finals, if possible, judges whose federations are not represented in the Final or have not a No 1 reserve competitor, will participate.

Superior Jury

The Superior Jury will consist as follows:

President:	Tammy YAGI-KITAGAWA
Assistant:	Dora HEGYI-DEMETER (athletes' representative)
Artistic:	Jorge FILLON Maria DE OLIVEIRA POLI
Execution:	Desislava BOGUSHEVA Vladislav OSKNER
Difficulty:	Cristina CASENTINI Ana MACANITA

Jury of Appeal and Supervisory Board

President	Member	Member
Youssef AL-TABBAA	To be named on site if required	To be named on site if required

The Jury of Appeal will consist of one member and a second and a third person to be designated in accordance with the matter of the appeal. In case of a judge's appeal, a person not involved in the decision of the Superior Jury and in the judging process of the apparatus concerned will be nominated.

12. SCORING

Scoring System for the WAGC will be carried out by local Scoring brand: Gym Result. Video Control system will be provided.

Scoring for the Junior World Championships will be carried out by: Gym Result. Video Control system will be provided.

13. INQUIRIES

Please refer to the TR, Section 1, Reg. 8.5.

Inquiries for the difficulty scores are allowed provided that they are made verbally immediately after the publication of the score or at the very latest before the score of the following gymnast/unit is shown. If two (2) categories are judged alternately (by two (2) panels or one single panel) the inquiry must be made before the score of the following gymnast or unit of the same category is shown.

For the last gymnast/unit of a rotation, this limit is **one minute** after the score is displayed on the scoreboard.

An NF is not allowed to submit an inquiry for scores of a gymnast/unit from another NF. Inquiries for all other scores (i.e execution, artistry/score, etc.) are not allowed.

An area close to the Kiss & Cry where the coach of the competing gymnast can see the score of the exercise will be designated. Late verbal inquiries will be rejected.

Only the accredited coaches in the competition area are entitled to submit an inquiry. Inquiry forms are no longer used as inquiries must be submitted electronically using a tablet provided by Gym Result. An LOC Inquiry Officer will help if needed. Procedures and details will be given during the orientation meeting and sent to the participating NFs. The expected score must be entered into the tablet for the inquiry to be accepted.

The inquiry must be confirmed by clicking on the relevant button as soon as possible but no later than **4 (four) minutes** after submitting the verbal inquiry and **requires an agreement to pay** CHF 300.- for the first inquiry, CHF 500.- for the second inquiry and CHF 1,000.- for the third and all subsequent inquiries lodged by the same NF throughout the WAGC (and not starting from "1" at each competition phase).

If the inquiry is not confirmed within 4 minutes it is rendered null and void.

NFs may not pay in cash as no cash is allowed on the FoP.

Every inquiry will be examined by the Superior Jury and a final decision, which may not be appealed, will be taken at the very latest:

- at the end of the rotation for the qualifying competitions
- before the score of the following gymnast/unit is shown for the finals.

After review of the inquiry, if the final score is higher, the FIG will not invoice the NF. However, if the final score remains unchanged, or is lowered, the amount due will be invoiced and donated to the FIG Foundation for Solidarity.

14. MEETINGS AND INSTRUCTIONS

Please refer to the General Schedule for the specific timing and locations.

Orientation meeting

Important information about the organization of these WAGC will be given by the LOC and the FIG. This meeting will be held exclusively in English. Participation is compulsory as per TR, Section 1, Reg. 5.11. Failure to attend this meeting without good reason will result in a sanction of CHF 1,000.- against the NF, to be paid to the FIG. Delegation representatives must attend, with a maximum of 2 accredited members per delegation, including the HD or his/her representative.

The participants will be able to ask their questions at the end of the meetings as usual.

Judges who wish to attend the orientation meeting will be part of the 2 delegation members and may not represent their country.

If delegation consists solely of a gymnast and a judge, the gymnast must attend the orientation meeting.

Judges' instructions, meetings, briefings and draws

All registered judges are required to take part in the judges' instructions, subsequent meetings and draws.

Judges' briefings and draws scheduled on 20, 21 and 22 September 2024 will be held as per the general schedule.

The judges must respect the dress code mentioned in the Code of Points and the General Judges' rules.

Judges' Instruction material and practical will shortly be available on the STS platform.

Each judge is required to log in to the STS by using his/her own username and password, to study the material and to do the practical routines by **6 September 2024** at the very latest.

During the judges' instruction, the FIG AER-TC will clarify any Q & A from the practice routines

TC Meeting and Video Analysis

A continued evaluation of the judges' work will be carried out by the members of the FIG AER TC. This will be done by observation and scoring by the responsible members of the SJ during the competitions and by analysis from videos after the competitions.

Scoring: Gym Result scoring system instructions

The scoring instruction will be held on the judges' podium. For specific timing, please refer to the general schedule.

Judges who do not participate in the judges' meetings/instructions/draws will not be authorized to judge, will receive warnings and possibly other sanctions as well.

Athletes' meeting

The FIG and its athletes' representative for Aerobic Gymnastics, Ms. Dora Hegyi, invite athletes from all participating NFs to the athletes meeting.

All gymnasts are welcome to attend.

You can register using the [following link](#) at the very latest by the accreditation day.

For location and timing, please refer to the general schedules

15. TRANSPORTATION AND VISA

Please refer to the directives for details on visas, international transportation, local transportation, shuttle services and deadlines.

Arrival

The LOC personnel will be present at all arrival points with greeting signs to welcome the Delegation members.

Delegations which will have booked the accommodation package with the LOC will be requested to meet them.

Upon arrival, all the delegations will be informed of the time of accreditation assigned for them according to the accreditation schedule made by the LOC.

Departure

For those entitled, transportation will be coordinated by the LOC from the official hotels to the departure area based on the information collected from the delegations and confirmed by the HD during the accreditation. A detailed schedule for departures will be shared via WhatsApp group.

Accreditation cards may not be used on public transport in Pesaro.

Transportation Managers will be present at the accreditation center during accreditations. The transport office phone number (printed on the back of each delegate's accreditation card) is:
+39 338 9906111

International Transportation

Travel to Pesaro will be at each delegation's own expense. The FIG and the LOC strongly recommend that each NF takes out a cancellation insurance for their international transportation.

Arrival in and departure from Pesaro

Accredited team delegations **who have booked the Aeropesaro2024 Travel Package** and:

- will arrive and depart on the official arrival and departure dates
- have filled-in the travel form

will be provided with local transport from:

- "Federico Fellini International Airport" in Rimini (IATA code - RMI).
- "Guglielmo Marconi International Airport" in Bologna (IATA code – BLQ)
- Pesaro Railway Station

to the official hotels based on the information received.

The LOC will contact the NFs which have not finalized the procedure.

This service will be guaranteed by the LOC. Upon receipt of the travel information, further instructions will be provided to the delegations as required.

For those delegations or members of delegations who do not arrive on the official arrival day (17 September 2024) as mentioned in the general schedule, upon request, the LOC may arrange additional transportation at extra costs **but only for those who have booked the Aeropesaro2024 travel package**.

Please, contact the LOC in order to receive additional information and price.

Buses will be available for the local transportation of all accredited persons, **provided they have booked the Aeropesaro2024 travel package** from the official hotels to the training, warm-up, and competitions venues (following the competition, warm-up, training and meeting schedules) as well as to any other official activities and back as needed.

Bus timetables will be provided to the HD upon arrival and will also be shared by WhatsApp.

16. INSURANCE

Please refer to the directives for details on the insurance policy.

Please also refer to the document provided by the FIG for Athletes and Judges on the First-Class Assistance published on the [FIG website](#).

17. ACCREDITATION

Principle

Please refer to point 4.

Transferable Access Cards

Please refer to FIG Accreditation rules and the directives.

Accreditation center

The accreditation centre is located at the Competition Hall – LOC office (Level 0 – participants entrance) (please refer to point 2). Opening time: 08:30-18:30

No additional accreditations may be issued without the prior approval of FIG (for changes after the on-line nominative registration please use the [following link](#)).

Accreditations will not be delivered unless all financial, organizational and insurance obligations have been met.

If a delegation decides to complete the accreditation procedure at another moment, the LOC will try to help as soon as possible. The LOC however will give priority to those countries who arrive at the agreed time and those delegations who fulfilled their financial obligations.

Your Federation will be asked to upload to the LOC platform pictures only for the following delegation members: **Head of Delegation, Team Manager(s), NF President, Guest(s) and Chaperon.**

All other delegation members will have their picture taken from their profile in the FIG Database at the nominative deadline.


The LOC platform will open after the nominative deadline in order to receive your nominative registration from the FIG office.

Your federation already received the login and password to access the LOC platform.

<https://acc.gymresult.it>

Deadline: 2 September 2024

The photo requirements are mentioned in the directives.

 If a photo has to be taken during the accreditation because none has been sent by the deadline or not uploaded in the requested format, there will be a charge of **EUR 50.- for each photo taken at the accreditation desk. The LOC will contact NFs which have not finalized the procedure.**

Member profiles submitted without a photo will not be handled with priority. You may have to wait at the accreditation center.

Please note that nominative registrations as well as any kind of modifications within the delegations (name changes, function changes etc) must be submitted via the FIG online platform to be official.

If there are any changes, the definitive work plan, starting order, and schedules will be sent to the HD on the email address and WhatsApp number provided at the accreditation.

The NFs are requested to submit passport copies of each member of their delegation to the LOC via the LOC platform at the following link: <https://acc.gymresult.it/>

The LOC will contact the NFs which have not finalized the procedure.

Control and distribution of the required material

Upon accreditation HDs or their representatives (max. 2 people) will be requested to:

- check the correct names of their complete delegation members
- present to the LOC a valid passport of all delegation members for proof of identity and control of nationality **as well as for anti-doping purposes for all gymnasts**

- confirm the NF contact details onsite (email address and mobile phone number) for proper delivery of the start lists, judges lists and results)
- provide a phone number (HD or another responsible person) connected to WhatsApp
- prove the fulfilment of all financial obligations to the LOC and finalize the necessary payments if needed (i.e. insurance, additional accreditation, etc.)
- verify the accommodation and meal requirements
- show proof of the cover note or photocopy of the valid insurance policy in English
- confirm the completed advance order for podium trainings (made online via the [following link](#)) – this order will be followed only during the podium trainings in the competition hall.
- confirm the accuracy of the national anthem and national flag presented by the LOC, and sign the relevant form
- confirm the accuracy for every unit of every music uploaded into the Click&Clear platform
- hand in 2 (two) back up USB per unit and category) for safety reasons or in case of technical problems
- **No difficulty sheets are needed for the WAGC.**

The HD/delegation members have to bring his/her own workplan and any other appendices.

18. ACCOMMODATION

Official FIG hotel:

Hotel Charlie Urban 4*

Viale Trieste, 281, 61121 Pesaro

<https://www.charliehotels.it/>

Hotels for Delegations:

Category 1:

Hotel Charlie Urban 4*

Viale Trieste, 281, 61121 Pesaro

<https://www.charliehotels.it/>

Category 2:

Hotel Napoleon 4*

Viale Viale Fiume, 118, 61121 Pesaro

<https://www.hotelnapoleonpesaro.it/>

Category 3:

Hotel Atlantic 3*

Viale Trieste, 365, 61121 Pesaro

<https://www.pesarovistamare.it/>

Hotel Delle Nazioni 3*

Viale Trieste, 60, 61121 Pesaro

<https://www.hoteldellenazionipesaro.it/>

Hotel Nettuno 3*

Viale Trieste, 367, 61121 Pesaro

<https://www.hotelnettunopesaro.it/>

Category 4:

Hotel Des Bains 3*

Viale Trieste, 221, 61100 Pesaro

<https://www.hoteldesbainspesaro.it/>

Hotel Majestic 3*

Viale Trieste, 80, 61121 Pesaro

<http://www.hotelmajesticpesaro.com/>

Hotel Astoria Beach 3*

Viale Trieste, 86, 61121 Pesaro

<http://www.astoriapesaro.com>

For Accommodation prices, payments, and cancellation policy: please refer to the directives.

Check in Procedures

Each Official Hotel will receive the rooming list submitted by each Federation to the LOC via the online platform.

The room keys and hotel information will be distributed to the delegation upon their hotel check-in.

Credit card imprints may be made to cover all incidental costs incurred during the individual's stay.

Check-in time at official hotels is 15:00.

The check-in times of the respective hotels must be strictly respected.

Check out procedures

All extra services (such as but not limited to mini-bar, laundry, phone calls, etc) at the hotel should be paid by the delegations during the check-out.

The check-out time at official hotels is 11:00.

The LOC recommends you check out at least one hour before the scheduled transportation to the airport.

19. MEALS

Please refer to the directives for details on the prices, reservations, arrangements, payments procedures as well as cancellation policy.

Breakfast, lunch, and dinner will be served in the respective hotels at the following times*:

- Breakfast from 07:00 to 10:00
- Lunch from 12:00 to 15:00
- Dinner from 19:00 to 21:30

*Other schedules might be arranged if the request is duly presented and justified, at least 24 hours before, directly with the hotel management.

The LOC will provide the delegations with free water bottles in the training and in the warm-up hall. The LOC will provide the judges with refreshments in the judges' room throughout the event.

Farewell

Kindly refer to the general schedule for timing and location.

20. MEDICAL SERVICES AND INSURANCE

The medical service is provided by the LOC according to the [Medical Organization of the FIG Competitions and Events](#).

Please refer to the directives for details on the insurance policy.

Please also refer to the document provided by FIG for Athletes and Judges on the First-class Assistance published on the [FIG website](#).

Before accreditation, the document "Medical and anti-doping practical information" will be sent by email to each delegation. It contains information regarding the access to medical care and includes useful contact details in case of emergency.

21. COVID-19 MEASURES

The LOC should follow local guidelines in management of COVID-19. The LOC must facilitate COVID-19 testing for delegations when it is required to have a negative test for return to their country.

Very important:

Those who need to be tested must inform the LOC at: events@esatourgroup.com no later than 20 September 2024.

You will be informed about your testing day and place.

22. DOPING CONTROLS AND THERAPEUTIC USE EXEMPTIONS

Under the supervision of the FIG, doping controls will be organized by the International Testing Agency (ITA) on behalf of FIG and according to the valid WADA Code, Standards and FIG Anti-Doping Rules. The doping controls may take place at any time.

As per the applicable FIG Therapeutic Use Exemption (TUE) procedure in effect concerning the participation at FIG Events, any gymnast in need of a TUE is responsible, together with his/her NF, to submit his/her request to the FIG no later than 30 days before the start of this competition. No TUE request will be accepted nor approved on the spot, except for duly justified emergency cases. Should you need further assistance about TUE requests, please contact the FIG at antidoping@fig-gymnastics.org.

23. MEDIA ACCREDITATION AND ACCOMMODATION

Media accreditation for the WAGC is handled by the LOC. Please contact LOC Media Officer Mrs. Daniela Manduca by e-mail at danimanduc@gmail.com.

The FIG Accreditation Rules and Media Rules have to be strictly respected.

In case of necessity for Media accommodation, please contact the LOC at events@esatourgroup.com.

24. MEDIA POSITIONS

Mixed Zone

After podium training sessions and competitions, gymnasts must exit the FoP through the mixed zone

NFs are responsible for the proper and timely appearance of their medallists in the mixed zone.

While there is no obligation for a gymnast to agree to the interview requests, cooperation with the press is most appreciated.

According to the FIG TR, Reg. 4.11.15, any NF whose athletes do not appear as stated above will be fined for each infraction. The amount of the fine has been fixed by the FIG Council at CHF 2,000.

To help gymnasts to talk to the press, each participating NF may ask for one mixed zone card.

Training halls

No media are allowed in the training halls.

Warm-up halls

No media are allowed in the warm-up halls.

Podium training

All accredited media representatives have access to the official podium training sessions in the designated zones (photographer positions and media tribune). ENR card holders are accepted with cameras.

Kiss and Cry Area

Gymnasts are requested to go to the Kiss and Cry Area immediately after the end of their routine/pass. The coaches are requested NOT TO STOP the gymnasts before they are seated in the K&C. Only one coach is allowed to assist the athletes in the Kiss and Cry Area.

Medal ceremonies

After the playing of the national anthem, gymnasts are requested to face all directions, together, to allow photographers to take photos of all medallists.

25. PUBLICITY ON COMPETITION ATTIRE

Please refer to the directives.

26. ATHLETES PHOTOS FOR IMPROVED SPORTS PRESENTATION

The LOC will take pictures of athletes for their display on the screen by the sport presentation manager during the competitions.

The images will be displayed on the scoreboards and video screen in the competition hall, during the TV broadcast and on the FIG website under the athlete biographies.

In order for us to promote your athletes and sponsors in the best possible way, an official and compulsory athlete photo session for all gymnasts will be organised during podium training on **18 and 19 September 2024**.

All gymnasts are requested to follow the volunteers after their podium training session for their photo to be taken at the dedicated area.

The athletes are requested to wear their national track suit and any visible branding must meet the FIG Advertising Rules.

27. SAFEGUARDING AND PROTECTING PARTICIPANTS IN GYMNASTICS

From the official date of arrival until the official day of departure of the event, participants (gymnasts, coaches, judges and any other delegation members) have the opportunity to contact by phone or e-mail a Safeguarding Officer in case of harassment or abuse of any type or if they are worried or do not feel comfortable.

There will be one LOC Safeguarding Officer as well as one person from the FIG.

The FIG safeguarding contact is: Dora HEGYI-DEMETER, her number is +37 254 442 282 and will be reachable from the accreditation day as well as via WhatsApp.

The LOC Safeguarding contact is: Michela MUZZI +39 373 7825315

In addition, posters of the “10 Golden Rules of Gymnastics” – the FIG campaign to raise awareness about youth protection in Gymnastics - will be displayed in several locations, including training and warm-up halls and public zones.

The information regarding the LOC Safeguarding Officer will be communicated upon arrival of the delegations and at the orientation meeting.

28. BROADCASTING AND FILMING

Broadcasting operations are managed entirely by the LOC. Filming within the competition hall is reserved exclusively to accredited event-specific TV rights holders, subject to LOC's approval. Accredited TV non-rights holders may use their cameras in dedicated non-right holder areas only, such as the mixed zone.

Personal filming in the competition hall:

Personal video and recording in the competition hall including **from the spectators' and delegation** seating is permitted solely for personal, private, non-commercial and non-promotional purposes. Photos without flash may be taken from the seats in the competition hall.

In the training and warm-up halls, coaches may only take videos of their own gymnasts.

29. SPONSOR ACTIVATION AREA

There will be a dedicated area for Sponsors, at level 1, near the spectators' entrance.

30. WEBSITES & SOCIAL MEDIA

FIG website: <https://www.gymnastics.sport>
FIG photos: <https://www.fig-photos.com/>
Facebook: <https://www.facebook.com/fig.gymnastics>
Instagram: <https://www.instagram.com/figymnastics/>

Youtube: <http://www.youtube.com/@gymnasticschannel>
TikTok: <https://www.tiktok.com/@figymnastics>
WhatsApp: <https://whatsapp.com/channel/0029VaC2pcsJuyAA3Ce6nn2O>
X: <https://x.com/gymnastics>

- LOC website: www.aeropesaro2024.com
Facebook: <https://www.facebook.com/aeropesaro2024>
Instagram: <https://www.instagram.com/aeropesaro2024>
Other links: <https://linktr.ee/aeropesaro2024>
#: [#aerobicsmagic](https://www.instagram.com/aeropesaro2024)

31. MISCELLANEOUS

Currency:

The currency in Italy is the Euro (EUR)

Power supply:

Voltage 220 volts; frequency 50 Hz. An adapter might be needed.



GMT: UTC / GMT + 1 (WEST)

Temperature in September

Average minimum: 15 °C

Average maximum: 25 °C

32. SUMMARY OF THE REMAINING DEADLINES

FOR THE FIG

Online registrations	Deadline
Nominative registration (FIG DB)	21.08.2024
Athletes' meeting round table (online link)	at accreditation
Music via ClickNClear	28.08.204

FOR THE LOC

Information / documents / requests to be submitted to the LOC via Gyndata – LOC online platform)	Deadline
Visa request	21.08.2024
Meal's order	
Pictures & passport copies to be send to the LOC	
Media accreditation	

33. APPENDICES

Appendix 1: Plans of the competition venue
Appendix 2: Results of drawing of lots
Appendix 3a: Training schedules (to be given later)
Appendix 3b: Competition schedules (to be given later)
Appendix 4: Accreditation release form
Appendix 5: ClicknClear "How to"

Sincerely Yours,


Nicolas Buompane
FIG Secretary General